



Town of Barnstable  
Town Council  
James H. Crocker Jr. Hearing Room  
367 Main Street, 2<sup>nd</sup> floor,  
Hyannis, MA 02601  
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## TOWN COUNCIL MEETING AGENDA

January 04, 2024

7:00pm

### Councillors:

Felicia Penn  
President  
Precinct 13

Craig Tamash  
Vice President  
Precinct 4

Gordon Starr  
Precinct 1

Dr. Kristin Terkelsen  
Precinct 2

Betty Ludtke  
Precinct 3

John Crow  
Precinct 5

Paul C. Neary  
Precinct 6

Seth Burdick  
Precinct 7

Jeffrey Mendes  
Precinct 8

Charles Bloom  
Precinct 9

Matthew P. Levesque  
Precinct 10

Kris Clark  
Precinct 11

Paula Schnepf  
Precinct 12

Administrator:  
Cynthia A. Lovell  
[Cynthia.lovell@town.barnstable.ma.us](mailto:Cynthia.lovell@town.barnstable.ma.us)

The January 04, 2024 Meeting of the Barnstable Town Council shall be conducted in person at 367 Main Street 2<sup>nd</sup> Floor James H. Crocker Jr. Hearing Room, Hyannis, MA. The public may attend in person or participate remotely in Public Comment or during a Public Hearing via the Zoom link listed below.

1. The meeting will be televised live via Xfinity Channel 8 or 1070 or High-Definition Channel 1072 or may be accessed via the Government Access Channel live stream on the Town of Barnstable's website: <http://streaming85.townofbarnstable.us/CablecastPublicSite/watch/1?channel=1>

2. Written Comments may be submitted to:  
<https://tobweb.town.barnstable.ma.us/boardscommittees/towncouncil/Town Council/Agenda-Comment.asp>

3. Remote Participation: The public may participate in Public Comment or Public Hearings by utilizing the Zoom video link or telephone number and access meeting code:

Join Zoom Meeting <https://townofbarnstable-us.zoom.us/j/89687849757> Meeting ID: 896 8784 9757  
US Toll-free • 1- 888- 475- 4499

## PUBLIC SESSION

### 1. ROLL CALL

### 2. PLEDGE OF ALLEGIANCE

### 3. MOMENT OF SILENCE

### 4. PUBLIC COMMENT

### 5. COUNCIL RESPONSE TO PUBLIC COMMENT

### 6. TOWN MANAGER COMMUNICATIONS (Pre-Recorded)

- Board of Health Sewer Connection Policy: F.P. Tom Lee, Vice Chair, Board of Health

### 7. ACT ON PUBLIC SESSION MINUTES

### 8. COMMUNICATIONS - from elected officials, boards, committees, and staff, commission reports, correspondence and announcements

- Update on discussions with Avangrid: Thomas LaRosa, First Assistant Town Attorney
- Review of Town Charter: Karen L. Nober, Town Attorney
- Review of Fiscal Policy and Financial Procedures: Mark Milne, Finance Director

### 9. ORDERS OF THE DAY

- A. Old Business
- B. New Business

### 10. ADJOURNMENT

NEXT REGULAR MEETING: January 18, 2024

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ITEM NO.	INDEX TITLE	PAGE
<b>A. OLD BUSINESS</b>		
2024-086	Order authorizing the award and execution of a five-year contract with Axon Enterprise, Inc. for the purchase of body worn cameras and the associated licensing and storage of all data to establish a Body Worn Camera Program for the Barnstable Police Department <b>(May be acted upon)</b> <b>(Majority Vote)</b>	
2024-087	Appropriation Order in the amount of <b>\$73,654</b> for the Barnstable Police Department Fiscal Year 2024 Operating Budget for the purpose of funding the initial operating expenses for the hiring of 9 patrol officers <b>(Public Hearing)</b> <b>(Roll Call Majority Full Council)</b>	
<b>B. NEW BUSINESS</b>		

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**Please Note:** The lists of matters are those reasonably anticipated by the Council President which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may be discussed to the extent permitted by law. It is possible that if it votes, the Council may go into executive session. The Council may also act on items in an order other than as they appear on this agenda. Persons interested are advised that in the event any matter taken up at the meeting remains unfinished at the close of the meeting, it may be continued to a future meeting, and with proper notice.

**A. OLD BUSINESS (May be acted upon) (Majority Vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2024-086**  
**INTRO: 12/21/2023, 01/04/2024**

**2024-086 ORDER AUTHORIZING THE AWARD AND EXECUTION OF A FIVE-YEAR CONTRACT WITH AXON ENTERPRISE, INC. FOR THE PURCHASE OF BODY WORN CAMERAS AND THE ASSOCIATED LICENSING AND STORAGE OF ALL DATA TO ESTABLISH A BODY WORN CAMERA PROGRAM FOR THE BARNSTABLE POLICE DEPARTMENT**

**ORDERED:** That, pursuant to M.G.L. c. 30B, § 12(b), the Town Council does hereby authorize the Town Manager to award and execute on behalf of the Town a five-year contract with Axon for the purchase of Body Worn cameras and the associated licensing and storage of all data to establish a Body Worn Camera program for the Barnstable Police Department.

**SPONSOR:** Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>12/21/2023</u>	<u>Refer to January 04, 2024</u>
_____	_____

- \_\_\_ Read Item
- \_\_\_ Rationale
- \_\_\_ Council Discussion
- \_\_\_ Vote

# BARNSTABLE TOWN COUNCIL

ITEM# 2024-086  
INTRO: 12/21/2023, 01/04/2024

## SUMMARY

**TO:** Town Council  
**FROM:** Mark S. Ells, Town Manager  
**THROUGH:** Jean Challies, Acting Chief of Police  
**DATE:** December 21, 2023  
**SUBJECT:** Order authorizing the award and execution of a five-year contract with Axon Enterprise, Inc. for the purchase of body worn cameras and the associated licensing and storage of all data to establish a Body Worn Camera Program for the Barnstable Police Department

**BACKGROUND:** To enhance officer safety, promote transparency, assure accountability, and support timely training, the Department applied for and was awarded a Fiscal Year 2024 Body-Worn Camera Grant on October 3<sup>rd</sup>, 2023, in the amount of \$151,907.42 to assist with the implementation of a Body-Worn Camera (BWC) program. To use these grant funds most effectively, we are seeking permission to enter into a five-year contract with Axon Enterprise, Inc. to initiate this program and purchase the cameras and associated hardware. The five-year contract will provide pricing stability over the course of the agreement, as the prices are pre-set for the duration of the agreement. In addition, the contract will ensure that the technology remains up to date with automatic distribution of new products every 30 months, providing consistency among BWC users and assuring that all officers are using the same equipment and software. In addition, the department can store and securely share an unlimited amount of body camera generated data over the contract period. All data remains the property of the Town of Barnstable and can be downloaded locally or migrated for no fee.

**ANALYSIS:** The five-year contract will enable the Town and the Department to avoid any unforeseen price increases associated with technological improvements or market factors. In addition, the five-year program provides new products twice during the pendency of the agreement ensuring that all officers have up-to-date, functional, and uniform equipment. Keeping the equipment updated and uniform also facilitates managing the data that the BWC program will generate. The agreement can be cancelled during either year 4 or year 5 with 30 days' notice should the Town or the Department determine that the BWC program is no longer beneficial.

**FISCAL IMPACT:** The total cost of the 5-year contract for all hardware, licensing and data storage is \$725,990. A grant was received in fiscal year 2024 for \$151,907 which can be applied to the initial acquisition costs of the cameras and other supported hardware resulting in a local contribution of \$574,083. The budget impact in years 2 through 5 of the contract is \$115,848 and will be incorporated into the Police Department's annual Operating Budget. The total savings from entering into a 5-year contract is \$107,315.

**TOWN MANAGER RECOMMENDATION:** Mark S. Ells, Town Manager, recommends acceptance of the five-year contract.

**STAFF ASSISTANCE:** Jean Challies, Acting Chief of Police; Mark Mellyn, Lieutenant; Anne Spillane, Finance and Support Services Director

**A. OLD BUSINESS (Public Hearing) (Roll Call Majority Vote Full Council)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2024-087  
INTRO: 12/21/2023, 01/04/2024**

**2024-087 APPROPRIATION ORDER IN THE AMOUNT OF \$73,654 FOR THE BARNSTABLE POLICE DEPARTMENT FISCAL YEAR 2024 OPERATING BUDGET FOR THE PURPOSE OF FUNDING THE INITIAL OPERATING EXPENSES FOR THE HIRING OF 9 PATROL OFFICERS**

**ORDERED:** That the amount of **\$73,654** be appropriated and added to the Fiscal Year 2024 Police Department General Fund Operating Expense Budget for the purpose of funding the initial expenses related to hiring, training, and uniform, ammunition, and equipment purchases for 9 new police officers.

**SPONSOR:** Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>12/21/2023</u>	<u>Refer to Public Hearing 01/04/2023</u>
_____	_____

- \_\_\_ Read Item
- \_\_\_ Motion to Open Public Hearing
- \_\_\_ Rationale
- \_\_\_ Public Hearing
- \_\_\_ Close Public Hearing
- \_\_\_ Council Discussion
- \_\_\_ Vote

# BARNSTABLE TOWN COUNCIL

ITEM# 2024-087  
INTRO: 12/21/2023, 01/04/2024

## SUMMARY

**TO:** Town Council  
**FROM:** Mark S. Ells, Town Manager  
**DATE:** December 15, 2023  
**SUBJECT:** Appropriation Order in the amount of **\$73,654** for the Barnstable Police Department Fiscal Year 2024 Operating Budget for the purpose of funding the initial operating expenses for the hiring of 9 patrol officers

**BACKGROUND:** The department has 1 patrol officer recruit currently in the police academy and 2 more who will be starting the Plymouth Police Academy on February 26, 2024. Additionally, the Department has just hired 2 patrol officers through the civil service process with prior experience from other police departments who are already academy-trained. At the time of the preparation and finalization of the Fiscal Year 2024 Budget, the Police Department did not have confirmation on the number of vacancies that could be filled nor knowledge of the availability of police academy seats; therefore, these costs were not included in the Fiscal Year 2024 approved Operating Budget. The costs associated with the hiring of 5 police officers to fill current vacancies and to complete the hiring process (medical & psychological) to fill 4 additional vacancies in the Spring of 2024 for the July 2024 academy requires a supplemental appropriation to the Police Department's Fiscal Year 2024 Budget as follows:

### Academy Bound New Hires

Training (3)	\$ 9,600
Uniform (3)	\$11,948
Equipment (3)	\$ 3,315
Ammunition (3)	\$ 5,731
Firearm (3)	\$ 1,800
Taser Cartridges (1)	\$ 577

### Academy Trained New Hires

Uniforms (2)	\$5,498
Equipment (2)	\$1,526
Ammunition (2)	\$3,525
Taser Cartridges (2)	\$1,154

### Medical & Psychological Assessments

Medical for Recruits (3)	\$3,008
Medical for 1 Recruit – No Hire	\$1,006
Medical for 3 Recruits – in June 2024	\$3,018
Medical for 2 Civil Service Hires	\$2,012
Psych Assessments (9)	\$4,050

### Other Equipment Previously Purchased for New Hires

Taser Simulator	\$ 75
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Duty Holsters	\$1,745
Gun Sights	\$ 847
Solosun Reflex Sights	\$4,484
Glock MOS V4 MIL	\$1,470
ProBook's (Academy Required)	<u>\$7,265</u>

TOTAL Fiscal Year 2024 Supplemental Budget Request – New Hires \$73,654

**ANALYSIS:** This supplemental appropriation request totals \$73,654 and is comprised of several parts: 1) pre-employment requirements including medical exams and psychological assessments; 2) academy tuition; 3) ammunition 4) equipment including radio and firearm; and 5) uniform. The items listed above will need to be funded in Fiscal Year 2024 to complete the hiring components required by the Plymouth Police Academy and enough ordering time for the remaining equipment and uniforms.

**FISCAL IMPACT:** The funding provided by this request will not be included in the Police Department's base operating budget going forward. This is a one-time request associated with the hiring of this specific round of candidates. The General Fund Reserves will be used to fund these costs which has a current balance of \$29,222,432.

**TOWN MANAGER RECOMMENDATION:** Mark S. Ells, Town Manager, recommends approval of this supplemental appropriation request.

**STAFF ASSISTANCE:** Jean B. Challies, Acting Chief of Police; Anne Spillane, Finance and Support Services Director