

A meeting of the Town of Barnstable's Hyannis Water Board was held on April 18, 2023 at 5:00 PM remotely via ZOOM (as posted per instructions on the agenda) - "The April 18, 2023 meeting of the Hyannis Water Board shall be conducted remotely and shall be physically closed to the public. Alternative public access shall be provided as set forth below.

ALTERNATIVE PUBLIC ACCESS

Remote access and participation, please utilize the Zoom video link or telephone number and access meeting code:

Join Zoom Meeting <https://townofbarnstable-us.zoom.us/j/88053386294>

Meeting ID: 880 5338 6294, US Toll-free 1-888-475-4499

In attendance (On Zoom) were: Sam Wilson, Louise O'Neil, Amy Wrightson and Timothy Stump.

Staff present (On Zoom): Hans Keijser, Supervisor, Water Supply Division, Mike Tieu, Senior Project Manager and Gordon Starr, Town Council.

Also present (On Zoom): Kevin Sampson from Veolia.

A quorum being present (On Zoom), Chair Wilson called the meeting to order at 5:00 PM.

A motion was made and seconded to approve the agenda.

VOTE: Unanimous in favor. The Agenda is approved.

A motion was made and seconded to approve the 3/21/23 meeting minutes.

VOTE: Unanimous in favor. The 3/21/23 meeting minutes are approved.

Operations Report –

Sampson informs the board about the following distribution tasks, contract obligations for preventative maintenance, distribution issues and water main breaks that were addressed and repaired in the month of March:

- Gate valve replacement on Cedar Street was completed at night to deter inconvenience of customers.
- Rehabilitation of the Airport well began with Maher Well Services.
- Water flooding basement call was made from a customer. Water was shut off to enable repairs.
- Hydrant (#111) located on Sea Street was hit by a vehicle. Hydrant was replaced.
- Staff worked overnight to facilitate a shutdown to enable the contractor working the Route 28 Mass. DOT project to re-route a 12 inch water main. This re-route will enable the installation of drainage pipes and catch basins.
- New area was created for the large roll-off dumpster at the Mary Dunn Treatment Plant location.
- Roadway improvements, maintenance and cleanup of the area at the Mary Dunn Tank location were completed.
- Curb box and curb stop repair was completed at 410 Bearses Way.

Sampson informs the board that deliverables are on schedule and will resume upon completion of the annual flushing season. Discussion was made relative to the pumping numbers being up from last year. Sampson and Keijser discussed that this is likely due to the large projects currently (more flushing of water mains necessary) transpiring along with additional people residing in the area.

All required monthly reports and sampling were completed and submitted on time.

Capital project update by Mike Tieu, Senior Project Manager Water & CWMP (handout dated April 13, 2023 given) – Tieu reviews the following projects and progress as follows:

1. New well exploration program, update – Tieu informs the board that there is no change since the March meeting.
2. Pilot testing project Mary Dunn & Airport wells and Hyannis Port, Simmons Pond & Straightway wells- Tieu informs the board that the Mary Dunn pilot work is complete with a final report expected in October, relative to the Mary Dunn & Airport project. He adds that there has been no change since March relative to the Straightway-Hyannisport project.
3. Lead Service Line Replacement – Tieu explains that the executed contract for Kleinfelder has been received with a kick-off meeting scheduled for 4/27/2023.
4. Vineyard Wind / Phinneys Lane water main replacement project – Tieu informs the board that the water main installation is complete and the AC water main abandonment is planned for before Memorial Day.
5. Route 28 / Yarmouth Road project – Tieu informs the board that there have been no changes from March.
6. Route 28 East sewer expansion project, water main extension – Tieu informs the board that there have been no changes from March relative to this project.
7. Ocean Street Water Main – Tieu informs the board that there have been no changes from March relative to this project.
8. Mary Dunn 4 well building & 16” transmission main – Tieu reports that H2Olsen has started the survey and base maps are expected by April 24, 2023.
9. Mary Dunn Tank #1 Rehabilitation – Tieu reports that the executed contract has been received, with a kick-off meeting completed on March 29, 2023.

Parcel of land for sale, new public water supply well opportunity, update – Keijser informs the board that the CPC (Community Preservation Committee) has ordered an engineering study by consultant, Tom Cambareri. He adds that an appraisal has been ordered and completed. Keijser states that he had a meeting with one of the current owners of the farm and took them for a tour to show the different operations of the water system. Keijser adds that upon good weather, he intends to conduct a tour for board members O’Neil and Stump. Keijser requests said members contact him with convenient dates for the tour.

FY 2024 rates & fees, update – Keijser informs the board that the comment period is coming due in the next coming days. He expresses that he has not received any negative comments relative to the proposed rates and fees and he projects to receive an answer by next meeting.

Review Capital for FY 2024, Town Council Public Hearing & Vote, Thursday, April 27th, 7:00 PM – Keijser informs the board of the upcoming hearing and for the board to reach out to their assigned councilors to answer any questions.

Zone 1 acquisition program, update – Keijser informs the board that he had another meeting with the CPC chair, Counsel and member Lee where plans were shown and progression was advised to Keijser to draft a letter to current land owners relative to this topic. Keijser requests the board of their input and aid in the letter composition. Board concurs. Subcommittee is composed including Wilson and O’Neil to review the draft letter.

Public meeting law, zoom meetings or in-person meetings, discussion – The boards discusses and are in agreeance to continue zoom meetings with the exception of a couple of in-person meeting per year. It is discussed to have first in-person meeting in the fall, possibly in October expressing that the agenda will dictate when in-person.

A matter not reasonably anticipated by the Chair – Wilson states that it was brought to his attention through member Stump, that there is not a clear procedure or instruction relative to whom the public should contact relative to water system malfunction discoveries (water coming out of the ground, etc.). Wilson asks Keijser if a directive can be posted with an appropriate directed for the public to take in these cases, for example, in customer bills and website. Keijser concurs and requests input from the board with wording. Board is in agreeance.

Meeting was adjourned at 5:35 PM.

Respectfully submitted,

*Marcia Sellitto
DPW, Water Supply Division –Administrative Assistant*

Materials presented at meeting:

- Meeting Agenda April 18, 2023 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 3/21/2023 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- H.W.B. Monthly Report, March 2023 (*presented by:* Veolia)
- FY '23 Pumping Projection spreadsheets, dated 4/11/2023 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection-FY'23, dated 4/11/2023 (*presented by:* Hans Keijser)
- Copy of Capital Project spreadsheet, dated 4/13/2023 (*presented by:* Mike Tieu)
- Copy of Hyannis Water System Water Flushing documents, dated 3/3/2023 (*presented by:* Hans Keijser)
- Newspaper Clippings