

A meeting of the Town of Barnstable's Hyannis Water Board was held on November 15, 2022 at 5:00 PM remotely via ZOOM (as posted per instructions on the agenda- "The November 15, 2022 Hyannis Water Board meeting of the Hyannis Water Board shall be conducted remotely and shall be physically closed to the public. Alternative public access shall be provided as set forth below.

ALTERNATIVE PUBLIC ACCESS

Remote access and participation, please utilize the Zoom video link or telephone number and access meeting code:

Join Zoom Meeting <https://townofbarnstable-us.zoom.us/j/83045572761>

Meeting ID: 830 4557 2761, US Toll-free 1-888-475-4499

In attendance (On Zoom) were: Sam Wilson, Jonathan Jaxtimer, Louise O'Neil and Amy Wrightson.

Staff present (On Zoom): Hans Keijser, Supervisor, Water Supply Division, Mark Milne, Director, Finance, Mike Tieu, Assistant Town Engineer and Kris Clark, Town Council.

Also present (On Zoom): Chris Glosson from Veolia and Eric Callocchia, NewGen Strategies & Solutions, LLC.

A quorum being present (On Zoom), Chair Wilson called the meeting to order at 5:02 PM.

A motion was made and seconded to approve the agenda.

VOTE: Unanimous in favor. The Agenda is approved.

A motion was made and seconded to approve the 10/25/22 meeting minutes.

VOTE: Unanimous in favor. The 10/25/22 meeting minutes are approved.

Operations Report –

Glosson informs the board about the following distribution tasks, contract obligations for preventative maintenance, distribution issues and water main breaks that were addressed and repaired in the month of October:

- Inspection of a cut and cap at 65 Hawes Avenue was completed.
- 2 curb boxes raised on High School Road were completed.
- Coliform on Maher #1 & 2 and E.coli on Maher #2 were detected; public notification was done, subsequent testing the following day proved no detection of either coliform or E.coli.
- Staff assistance was given to contractor (CC Construction) working on the Phinneys Lane project relative to the water works portion of the project.
- Service line was repaired by Bortolotti Construction at the 200 Bay Shore Road location.
- Contractor (Northern Construction) struck a previously installed water main; repair was made.
- Gate box was raised at 732 Scudder Avenue after a customer's complaint of water puddling up on front of the property.
- Cleaning and washout of the Maher Tank was completed.
- Carbon exchange was completed at the Mary Dunn #3 location.

Glosson informs the board that deliverables are going well, expressing that annual hydrant painting has been completed and valve inspections and meters replacements are at 50% completion. He adds that deliverables are on schedule for contract completion by July 1st. Keijser informs the board that pumping is still up, billed revenue is leveled and received revenues are up.

All required monthly reports and sampling were completed and submitted on time.

Financial Report for the Water Supply Division Enterprise Account, FY22 (handout emailed by Milne, figures as of June 30, 2022) – Milne reviews the FY22 information with the board. The figures show that although the positive revenues and strict operating expense regulation, the monies needed for the extensive remediation within the water system relative to contamination continues to grow and affect the long-term debt that drives the water rates and fees.

Finalize operating budget, capital and rates for FY 2024, model consultant present (handout given, dated 11/10/2022) – Callocchia states that not much has changed in the rate model since last meeting. He reviews the updated rate model with the board and summarizes the result would retain the 4-month reserve at the close of FY24. This would require a 6% increase in rates for FY 2024 and concurring 7% yearly rate increases thereafter to fund the major 25M projected water treatment project planned for FY 2025 and the major capital investment costs thereafter. A 1M transfer-in from the water stabilization fund and \$121,000 from COVID relief funds is needed.

Finalize & vote on: –

- Proposed Operational Budget-FY 2024 in the amount of: \$5,473,745.00 (increase of 5.1% from previous year, mainly due increase in professional services that offset the elimination of water purchases from Yarmouth and COMM at the end of 2021)
- Capital Improvement Plan-FY 2024 in the amount of: \$7,247,000.00
- 6% rate increase which would enable the water system to be at a 4 month reserve at the close of FY'2024 and through FY'2025. Retention of reserves is essential.

A motion is made and seconded to approve the FY 2024 Operational budget as presented.

ROLL CALL VOTE: YES: Wilson, Jaxtimer, Wrightson and O'Neil. The FY 2024 Operational budget is approved as presented.

A motion is made and seconded to approve the FY 2024 Capital Improvement Plan budget as presented.

ROLL CALL VOTE: YES: Wilson, Jaxtimer, Wrightson and O'Neil. The Capital Improvement Plan budget is approved as presented.

A motion was made and seconded to recommend a rate increase of 6%.

ROLL CALL VOTE: YES: Wilson, Jaxtimer, Wrightson and O'Neil. The recommended rate increase will be 6%.

Councilor Assignments (handout given, dated 10/19/2022) – The board reviews the councilor assignments as presented. Keijser states he will amend the date to today's date and Wrightson's last name on handout and disburse.

A motion was made and seconded to approve the councilor assignment document as amended.

VOTE: Unanimous in favor. The councilor assignment document is approved as amended.

Proposed Glyphosate testing by Massachusetts Department of Agricultural Resources (MDAR) – Keijser informs the board of free Glyphosate testing in public drinking water wells that is being offered by MDAR. Keijser explains that this has come about due to the controversial issue of round-up spraying to control vegetative growth where especially electric companies are impacted due to its use along power lines. He expresses that MDAR would be the regulator in this testing and he shares with the board that he has reached out to them with some questions and collaboration of discussion of result findings prior to public release. Keijser asks the board if this testing is something they would want, the board says yes, providing they have cooperation with MDAR relative to communication of the findings. O’Neil asks Keijser if the water system has done any Glyphosate in the past and who would be responsible for the testing costs. Keijser responds that Glyphosate has not been something in the past that has been tested for because it was exempted by MassDEP and the MDAR would be paying for the proposed testing. Keijser will keep the board posted with any updates.

Capital project update by Mike Tieu (handout given) – Tieu reviews the following projects and progress as follows:

1. New well exploration program, update – Tieu informs the board that an RFP for this project is scheduled to be advertised at the end of November.
2. Pilot testing project Mary Dunn & Airport wells and Hyannis Port, Simmons Pond & Straightway wells- Tieu informs the board that the Mary Dunn is planned to be completed in February 2023, and final report target date of October 2023. He adds that the Straightway-Hyannisport memo is currently being reviewed by DPW Administration with a targeted recommendation made in December.
3. Lead Service Line Replacement – Tieu explains that the SRF application is being prepared for submittal.
4. Vineyard Wind / Phinneys Lane water main replacement project – Tieu informs the board that the all of the 3125 feet of permanent water main has been installed and final tie-ins are scheduled to be completed by Thanksgiving.
5. Route 28 / Yarmouth Road project – Tieu informs the board that work is ongoing with approximately 200 feet remaining to be installed by Thanksgiving.
6. Route 28 East sewer expansion project, water main extension – Tieu informs the board that Robert B. Our, was awarded the project with an anticipated fall 2023 start date.
7. Ocean Street Water Main – Tieu informs the board that the design is complete and advertisement is projected for after the 1st of the year.
8. Mary Dunn 4 well building & 16” transmission main – Tieu reports that requested forms for SRF funding were submitted and RFP is under review for fall advertisement, well building engineering is complete.
9. Mary Dunn Tank #1 Rehabilitation – Tieu reports that requested forms for SRF funding were submitted and scope of work is under review for winter advertisement.

A matter not reasonably anticipated by the Chair – Clark expresses that she is trying and working on the town to purchase an 18 acre parcel of land near the bridge creek conservation. She requests if the potential new well site locations in Barnstable Village can be shared with her to help her with notifying her constituents of the data. Tieu will provide.

Meeting was adjourned at 5:58 PM.

Respectfully submitted,

*Marcia Sellitto
DPW, Water Supply Division –Administrative Assistant*

Materials presented at meeting:

- Meeting Agenda November 15, 2022 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 10/25/2022 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- H.W.B. Monthly Report, October 2022 (*presented by:* Veolia)
- FY '23 Pumping Projection spreadsheets, dated 11/9/2022 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection-FY'23, dated 11/9/2022 (*presented by:* Hans Keijser)
- Hyannis Water Board Councilor Assignments, dated 10/19/2022 (*presented by:* Hans Keijser)
- Copy of Water Supply Enterprise Fund Financials, dated as of June 30, 2022 (*presented by:* Mark Milne)
- Copy of Rate Tool Documents, dated 11/10/2022 by Eric Callocchia, NewGen Strategies & Solutions, LLC (*presented by:* Eric Callocchia)
- Copy of Capital Project spreadsheet, dated 11/10/2022 (*presented by:* Mike Tieu)
- Newspaper clippings (*presented by:* Hans Keijser)