

A meeting of the Town of Barnstable's Barnstable Municipal Water Supply Board was held on December 19, 2024, at 5:00 PM remotely via ZOOM (as posted per instructions on the agenda) - "The December 19, 2024, meeting of the Barnstable Municipal Water Supply Board shall be conducted remotely and shall be physically closed to the public. Alternative public access shall be provided as set forth below.

ALTERNATIVE PUBLIC ACCESS

Remote access and participation; please utilize the Zoom video link or telephone number and access meeting code:

Join Zoom Meeting <https://townofbarnstable-us.zoom.us/j/89321847799>

Meeting ID: 893 2184 7799, US Toll-free 1-888-475-4499

In attendance (On Zoom) were: Sam Wilson, Louise O'Neil, Timothy Stump, Amy Wrightson and Patrick Ehart.

Staff present (On Zoom): Hans Keijser, Supervisor, Water Supply Division, Matt Wrobel, P.E., Senior Project Manager-Water & Sewer, and Tyler Gilman, P.E., Project Manager.

Also present (On Zoom): Kevin Sampson from Veolia, Eric Callocchia & Aidan Oates, NewGen Strategies & Solutions, LLC. and Nate Ludtke, youth member.

A quorum being present (On Zoom), Chair Wilson called the meeting to order at 5:03 PM.

Chair Wilson states, "This meeting is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone else is recording this meeting and, if so, to please make their presence known." None being heard; none is noted.

A motion was made and seconded to approve the agenda.

**VOTE: Unanimous in favor. The Agenda is approved.**

A motion was made and seconded to approve the 11/19/24 meeting minutes.

**VOTE: Unanimous in favor. The 11/19/24 meeting minutes are approved.**

Operations Report –

Sampson informs the board about the following distribution tasks, contract obligations for preventative maintenance, distribution issues and water main breaks that were addressed and repaired in the month of November:

- Cleaning and inspection were completed on the Mary Dunn #1 tank; no major issues were identified upon inspection.
- Well rehabilitation and cleaning were completed on the Mary Dunn #1 well.
- The water main was shut down at the Mary Dunn #4 location to enable the contractor to continue site work for the new well. Hydrant #532 was removed from the site.
- An inspection was completed on a new fire service at #32 Main Street.
- An inspection was completed on a cut and cap at the #442 Main Street location.
- Cleaning and inspection were completed at the Straightway storage tank.
- An inspection of a cut and cap was completed at the #399 Scudder Avenue location.
- A curb box and water leak repair were completed after an accidentally mismarked service was hit at the #281 Gosnold Street location.
- Curb stop repairs were completed at the #9A Linden Road and #107 Franklin Avenue locations.
- A new service inspection was completed at the #473 Main Street location.

- A flow meter and treatment train piping were replaced at the Mary Dunn Treatment Plant on the #1 treatment train; these repairs were a result of the previous lightning strike that occurred in June.
- A carbon exchange was completed at the Straightway #2 lead location.

Sampson states that deliverables are moving along with meters being ahead of schedule. He adds that this is being accomplished while training (4) new employees with the tasks. Wilson and O'Neil thank Sampson and his staff for their work and wishes them Happy Holidays.

All required monthly reports and sampling were completed and submitted on time.

Capital project update by Matthew Wrobel, Senior Project Manager (handout dated November 19, 2024, given) – Wrobel and Gilman review the following projects and progress as follows:

1. New well exploration program, update – No change since last meeting.
2. Pilot testing project Mary Dunn & Airport wells – DPW has received approval from the towns Legal Department to close out the project using the existing contract. Kleinfelder has been advised to revise the Amendment #4 to disclose a completion date of 2/28/2025 where the study report will be finalized.
3. New Straightway Water Treatment Facility (WTF) and Replacement of the Hyannis Port & Simmons Pond wells – Wrobel reports that the approximate 13.6M in additional funding needed for the full scope of the project will include bid alternates that address the emergency generator and demolition costs. Wilson asks how confident they are with the 13.6M figure; Wrobel replies that although they are striving to get a good product for a good price, pricing fluxes have proven to be unstable. Wilson and Keijser state to the board that the upcoming rate model will be showing the additional 13.6M in needed funding.
4. Lead Service Line Replacement – Wrobel reports that a good response has been received from customers who received a letter explaining that their water line material was either “unknown” or galvanized material needing replacement. Wilson asks if any angry customers have been received; Keijser expresses that no angry, but customers who are curious are calling and are being advised and informed. The next step will be how the HWS will address these service lines. Wrobel adds that Kleinfelder has also offered customers an “on-site” inspection of their water service line material by their staff.
5. Route 28 / Yarmouth Road project – Wrobel reports that this project is currently on hold due to waiting on Verizon to complete their utility relocation. He adds that the town manager has been in touch with Verizon on this issue.
6. Route 28 East sewer expansion project, water main extension – No change since last meeting.
7. Ocean Street Water Main – Wrobel states that a pre-construction meeting took place prior to the projected water main installation commencement date of: the week of 12/16/2024 and completion of the tie-in projected for January 2025.
8. Mary Dunn 4 well building – Gilman reports that this is moving along and states that the building delivery is projected for mid-March with an anticipated startup in May.
9. Mary Dunn 16” Transmission Main – No change since last meeting.
10. Mary Dunn Tank #1 Rehabilitation – Wrobel states that the “Invitation for Bid” documents are currently being drafted by the Procurement Department.

Discuss budget, capital and rates for FY 2026, model consultant present – Wilson states that after considering many scenarios and discussions, they were able to really tighten up the model since last meeting and obtain a less than projected rate increase of 4.25% vs. the 7% originally considered. Callocchia and Oates present figures from the updated model which is taking into consideration the following: a 10% demand decrease resulting in an approximate \$600,000 revenue loss from FY 2024, then a slight amount of growth over the next 4 years (1% /yr. starting in FY 2026) then staying steady thereafter, adding approximately 13.6M(estimate) more needed funding for the Straightway Treatment Plant facility, receipt of

6M from the PFAS lawsuit settlement, increasing the Vineyard Wind proceeds back up to 1M, then tapering down 100K per year thereafter until 500K per year is reached where it will stay thereafter, 15M per year in SRF funding availability (new guaranteed yearly maximum) commencing in FY 2025 through FY 2033 (this takes into consideration the estimated total CIP monies of 101M, starting with the Straightway treatment plant borrowing starting in FY 2027 in the maximum amount allowed of 15M/yr). Stump asks if the 1% per year increases in consumption is taking into account the upcoming miscellaneous housing projects around town, Keijser responds yes, and he states that he is comfortable with the 1% per year increase resulting from the many new projected service connections. Ehart questions if potential rehabilitation needs of plants are considered in the model, Keijser responds that potential future problems are considered, and plans are in place. Wrightson asks what the average increase would be in a customer's bill; Wilson states \$5.30 /quarter. All are in agreement that the amount is reasonable. Wilson and O'Neil thank consultants and wish them a happy holiday season.

A motion was made and seconded to accept the rate increase for FY 2026 of 4.25% as presented and recommended in model.

**ROLL CALL VOTE: YES: Wilson, Wrightson, O'Neil, Stump and Ehart. The rate increase for FY 2026 of 4.25% as presented and recommended in the model is approved.**

Billing issue with FY25 rate increase implementation, discussion (copy of notification letter given) – Keijser informs the board that an error was made when Veolia entered the new rates for FY25 into the system which has affected the “residential” customers only. He explains that the billing software did not factor in the different usage tiers from 7/1/2024 through 11/15/2024, which resulted in approximately \$800,000 not being billed. He explains that a separate line item will be added to the customers next bill assessing the missing charges. O'Neil asks that the customer will see a separate line on their next bill and will be receiving a letter in advance explaining this; Keijser says “yes”. Ehart asks what the average amount was that was not billed. Wilson states approximately \$47.00 on average. Ehart asks if accommodations will be accessible on a case-by-case basis for customers needing help; Keijser states “yes”.

Matters not reasonably anticipated by the Chair – none.

All wish each other Happy Holidays.

Meeting was adjourned at 6:00 PM.

*Respectfully submitted,*

*Marcia Sellitto*

*DPW, Water Supply Division –Administrative Assistant*

Materials presented at meeting:

- Meeting Agenda December 19, 2024 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 11/19/2024 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- B.M.W.S.B. Monthly Report, November 2024 (*presented by:* Veolia)
- FY '25 Pumping Projection spreadsheets, dated 12/9/2024 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection-FY'25, dated 12/9/2024 (*presented by:* Hans Keijser)
- Copy of Capital Project spreadsheet, dated 12/19/2024, from DPW (*presented by:* Matt Wrobel & Tyler Gilman)
- Copy of memo from Kleinfelder to Wrobel, RE: Straightway Water Treatment Facility 60% Cost Estimate, dated 11/18/2024 (*presented by:* Matt Wrobel)
- Copy of New Straightway WTF – Hyannis Port/Simmons Pond Well Replacement/Demo Additional Appropriation Budget Justification (*presented by:* Matt Wrobel)
- Copy of Water Rate Model Update for Fiscal Year 2026 Rates, dated December 13, 2024 (*presented by:* Eric Callocchia & Aidan Oates, NewGen Strategies & Solutions)
- Copy of Important Notice About a Billing Error on Your Account letter to residential customers from DPW, Water Supply Division aka Hyannis Water System, dated 12/11/2024 (*presented by:* Hans Keijser)
- Newspaper Clippings (*presented by:* Hans Keijser)