

A meeting of the Town of Barnstable's Barnstable Municipal Water Supply Board was held on January 16, 2024, at 5:00 PM remotely via ZOOM (as posted per instructions on the agenda) - "The January 16, 2024, meeting of the Barnstable Municipal Water Supply Board shall be conducted remotely and shall be physically closed to the public. Alternative public access shall be provided as set forth below.

ALTERNATIVE PUBLIC ACCESS

Remote access and participation, please utilize the Zoom video link or telephone number and access meeting code:

Join Zoom Meeting <https://townofbarnstable-us.zoom.us/j/82839328115>

Meeting ID: 828 3932 8115, US Toll-free 1-888-475-4499

In attendance (On Zoom) were: Sam Wilson, Louise O'Neil, Amy Wrightson and Timothy Stump.

Staff present (On Zoom): Hans Keijser, Supervisor, Water Supply Division, Mike Tieu, P.E., Senior Project Manager and Gordon Starr, Town Council.

Also present (On Zoom): Mike Leahy from Veolia.

A quorum being present (On Zoom), Chair Wilson called the meeting to order at 5:01 PM.

A motion was made and seconded to approve the agenda.

**VOTE: Unanimous in favor. The Agenda is approved.**

A motion was made and seconded to approve the 12/19/23 meeting minutes.

**VOTE: Unanimous in favor. The 12/19/23 meeting minutes are approved.**

Operations Report –

Leahy informs the board that he is filling in for Sampson because he is transporting an employee to a Boston medical specialist for treatment of a work-related eye injury per advisement of Cape Cod Hospital staff. Leahy adds that all safety precautions were taken prior to, during and after the employee endured a chlorine splash to the eye area upon performing system maintenance. Wilson and O'Neil ask Leahy to keep them informed of the situation; Leahy concurs. Leahy informs the board about the following distribution tasks, contract obligations for preventative maintenance, distribution issues and water main breaks that were addressed and repaired in the month of December:

- Staff work in coordination with hired Massachusetts Department of Transportation contractor, Northern Construction to relocate a watermain in the Route 28/Yarmouth Road vicinity. He adds that this work was conducted at night to deter the least number of disruptions for customers and explains how the Maher treatment plant was taken offline to assure all workers safety while relocating the water main.
- Staff received a "low pressure" warning from the SCADA system and upon investigation, it was learned that this was caused due to a fire training exercise being conducted at the Cape Cod Mall.
- Annual clean & rehabilitation was completed on the Straightway #1 well.
- Annual clean & rehabilitation was completed on the Mary Dunn #2 well.
- Carbon exchange was completed on the Mary Dunn #1 lead vessel.
- The annual fire inspection was completed at the #47 Old Yarmouth Road location and no deficiencies were detected.
- Hydrant replacement (#640) was completed at the #2 Irving Avenue location.

- Emergency and after-hour calls were low this month enabling a much-needed holiday break for the staff.

Wilson asks if the fire department is required to inform the water system of fire training exercises which could impact the function of the system. Leahy expresses that “yes” and that the staff reminded the fire department of this.

All required monthly reports and sampling were completed and submitted on time.

Capital project update by Mike Tieu, Senior Project Manager Water & CWMP (handout dated January 16, 2024, given) – Tieu reviews the following projects and progress as follows:

1. New well exploration program, update – no update.
2. Pilot testing project Mary Dunn & Airport wells and Hyannis Port, Simmons Pond & Straightway wells- Mary Dunn pilot work is complete, no change since last meeting. DPW Engineering’s RFP process is complete, and the contract is currently with the town’s legal department for review on the climate-controlled GAC (granular activated carbon) enclosure of the carbon vessels located at the Straightway facility.
3. Lead Service Line Replacement – Engineering firm, Kleinfelder, has been authorized to proceed to Phase 2, which is the creation of customer outreach materials to help populate customer input and data.
4. Route 28 / Yarmouth Road project – Third and final watermain relocation was completed. The curb stops on Camp Street have been put on hold because of waiting for a relocation of a utility pole which has been scheduled. Road work is projected for completion next fall.
5. Route 28 East sewer expansion project, water main extension – The 8-inch water main is in service and the remaining loop on Pitchers Way will be in service by the end of the week.
6. Ocean Street Water Main – no change relative to this project.
7. Mary Dunn 4 well building – Invitation for Bid is targeted to be completed the week of the 22nd, and hopefully be awarded by the end of February.
8. Mary Dunn 16” Transmission Main – The engineering firm has submitted 75% plans to the Massachusetts Department of Transportation and is working toward presenting the Invitation for Bid by next month.
9. Mary Dunn Tank #1 Rehabilitation – comments review is currently being worked through, with final design for permitting projected soon.

Wilson and O’Neil thank Tieu and the team for the progress made last month.

Councilor Assignments – Board discusses and assigns councilors as follows:

Wilson:	Lutke, Penn, Levesque, Clark
O’Neil:	Terkelsen, Tamash, Neary
Jaxtimer:	Bloom, Schnepf
Wrightson:	Mendes, Crow
Stump:	Starr, Burdick

Keijser will update and distribute the list to the board for the next meeting. Wilson thanks Starr for his support.

Hyannis Water System Tours / Open Houses, discussion – Wilson suggests doing a couple of general public tours / open houses (to see the water system) on a Saturday in late April/May. O’Neil thinks it’s a good idea and suggests offering a couple of different dates and seeing the response from the public. Wrightson and Stump are in agreement; Stump expresses his interest in partaking in a tour to see the system as well.

Wilson asks members to reach out to their councilors to inform them of tours; Keijser and Wilson will give the tours; Starr states that a maximum of 6 councilors are allowed to partake in an event at a time; he also suggests going through the Administrator to the Town Council, Cynthia Lovell to reach out to and schedule councilors.

FY 2025 budgets and rates, follow-up – Keijser informs the board that the proposed rates documentation is currently being developed and will be available and distributed in next meetings material packages. He adds that the public hearing is scheduled for Tuesday, March 19, 2024.

New Straightway Treatment Plant; Design bid results, additional \$1.25M needed, follow-up – The intention to get on the town council agenda. Keijser will keep board updated.

Matters not reasonably anticipated by the Chair – none.

Meeting was adjourned at 5:31 PM.

*Respectfully submitted,*

*Marcia Sellitto*

*DPW, Water Supply Division –Administrative Assistant*

Materials presented at meeting:

- Meeting Agenda January 16, 2024 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 12/19/2023 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- B.M.W.S.B. Monthly Report, December 2023 (*presented by:* Veolia)
- FY '24 Pumping Projection spreadsheets, dated 1/10/2024 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection-FY'24, dated 1/10/2024 (*presented by:* Hans Keijser)
- Copy of Capital Project spreadsheet, dated 1/16/2024, from Mike Tieu (*presented by:* Mike Tieu & Matt Wrobel)
- Copy of Barnstable Municipal Water Supply Board; Councilor Assignments, dated 1/10/2024 (*presented by:* Hans Keijser)
- Newspaper Clippings (*presented by:* Hans Keijser)