

**Barnstable Council on Aging**

825 Falmouth Rd  
Hyannis, MA 02601

**Monthly Meeting – December 19, 2018  
@ 9:00 AM**

Present: John Alden, John Jope, Janice Lariviere, Josephine Melpignano, Greg Monahan, Loni Monahan, Anna Valtsakis, Ella Rollins, Merrill Blum

Also present: Madeline Noonan, BSC Director, Stephanie Dannemann, FBCOA, Rosemary Buse, FBCOA, John Flores, Town Council.

The meeting was called to order at 9:00 AM and a quorum was met. Minutes from the November meeting were accepted as written.

Chairman:

- John introduced Merrill Blum who gave a brief summary of his background.

Directors report:

- Holiday dinner on Dec. 14<sup>th</sup> was a success, but only one COA member (John Alden) was in attendance. It would be nice if more members attended BSC special events. Discussed the Cape Cod Times front page article that covered the importance of BSC and what they do for our older residents.
- Cape Cod Healthcare is doing an assessment survey of local health needs.
- Tufts funding awarded to Barnstable County Human Services regarding age-friendly assessments. Maddie is working on organizing a forum in the near future that will include Town Council rep., emergency personnel, town staff (especially DPW), local residents, etc. to evaluate village needs so that recommendations can be made that would enable villages to be age-friendly.
- BSC staff are in the process of budget assessment for upcoming year. There is a need for two (2) Outreach Coordinators and a part-time van driver (especially for night-time program).
- The next anniversary celebration meeting is Jan. 18. As a reminder, the celebration will be June 21, 2019.

FBCOA

- No meeting this month.
- Stephanie stated they had a great annual meeting, but, again, little attendance by COA members.
- FBCOA has received a \$5000 donation which may help support the need for added driver.

Committee Report:

- Building Comm. – Nothing to report
- Advocate & Education – Nothing to report
- Activities – Josephine stated that she doesn't make a report because Maddie usually covers this topic and she would only be repeating what was said.
- Transportation – Nothing to report
- Retreat Comm.: Nothing to report
- Inter-service Committee – Nothing to report
- Handbook Committee – Will work with Jen to have handbooks ready for January 2019 meeting.

New Business:

- John Jope led discussion of COA assessment questionnaire.
- Greg questioned need to change sub-committee set-up.

- Greg suggested that event calendar become an on-going part of our meeting. Discuss upcoming events and get list of COA members who may participate. Also, list upcoming events in the agenda each month.
- Loni suggested that maybe we should add a requirement for the number of outside BSC activities that should be attended by members and this should be stated in handbook or by-laws.
- John Jope stated that present committees are useless; no one reports progress.
- John Jope recommended that 20 minutes be assigned each month to review findings of the assessment and possible changes to help COA to function more efficiently. Some by-laws may need to be altered.
- Discussed new signage. There is a probable need for the Board to make a recommendation to the Town in the near future. Greg suggested that a committee be formed to work with the Town on what we'd like to see for our new sign.
- John Flores suggested we make a priority list of needed improvements, including signage, that he can take to the Town. It would probably help to submit, in writing, our need for signage and why it is needed soon.
- Next meeting the "assessment review" will cover a discussion of committees and sub-committees.

For the Good of the Council;

- John Alden reiterated that we need more participation from COA members in BSC special activities.
- John also agreed that we need to establish new committee rules

Meeting adjourned at 10:10 AM

Next meeting January 16, 2019 @ 9 AM